



## Policy Sheet

Thanks for making Jay Rock's Gym a huge success. The following are a list of guidelines & policies for parents and students regarding Jay Rock's Gym:

1) Tuition is due the 1st of the month of the month you are attending classes. (Example: **January** tuition is due **January** 1st.) You will have a five-day grace period at which time we will apply a \$15 late fee to your bill. If tuition is still not paid by the 15th of the month you will lose your spot from that class and there will be a \$50 re-registration fee. There is also a \$20 charge for all returned checks.

2) For private lessons, do not pay for the lessons you are not planning to attend, and notify the instructor of your absence at least **48** hours before your scheduled time. There will be no make-ups for private lessons unless it is pre-arranged with the instructor.

3) As for classes, because of the overwhelming amount of students in each class, we will not be able to place your child in another class for classes missed. There are no refunds of tuition whatsoever, or transfer of money to future months. You are paying tuition not only for your class, but also for a spot in your particular class; therefore, you may not PRORATE a month because a class that you are enrolled in happens to land on a holiday or a bad weather day.

4) We will not be held responsible for any items left in the gym. If we find jewelry, watches, or valuable personal belongings, they will be placed in the lost and found. All shirts, socks, ribbons, or bows, we will be thrown away.

*Thank you for your support thus far and your continued support in the future. Feel free to call or email Jay or Kristen Rock to answer any questions you may have at [jayrocksgym@sbcglobal.net](mailto:jayrocksgym@sbcglobal.net).*

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